

**PROPOSAL PACKAGE
2025-002 Vehicle Purchase Utilities Department**

4-2024-25 (White) Chevrolet 1500 Double Cab 4x4 Trucks

The City of Sedalia intends to purchase four (4) Chevrolet 1500 Double Cab 4x4 Trucks.

- 1) NOTICE TO BIDDERS
- 2) INFORMATION TO BIDDERS
- 3) SPECIFICATIONS
- 4) BID FORM REQUEST

PART I: NOTICE TO BIDDERS

The City of Sedalia will receive proposals for the purchase of four (4) Chevrolet 1500 double cab 4x4 series trucks for the City of Sedalia Utilities Department. The trucks can be either a 2024 or 2025 model year. Specifications are available in Part III.

Bids **must** be manufacturer specific (**Chevrolet**).

Proposal forms provided by the City of Sedalia shall be used.

All such proposals as provided for herein shall be sealed and filed with the City Clerk at or prior to **June 4th, 2024 at 2:00 p.m.**, at which time the proposals will be opened.

Delivery of vehicle(s) and complete billing for payment must be completed within a reasonable time.

Any proposal received after the above stated date and time will be discarded.

The City of Sedalia retains the right to reject any and all proposals submitted, and to waive any informality contained in any proposal. The City of Sedalia reserves the right to accept the proposal deemed most advantageous to the City.

Additional details concerning the requirements for submitting a proposal may be obtained from the office of the City Clerk at the Municipal Building, 200 S. Osage Ave; Sedalia, MO 65301.

PART II: INFORMATION TO BIDDERS

Sealed proposals for the purchase of four (4) new Utility Department service vehicles specified in the attached specification will be received until **2:00 p.m. June 4th, 2024** at the office of the City Clerk, Sedalia, Missouri.

Bids must be manufacturer specific (**Chevrolet**).

Dealer must be authorized to sell, service, and warranty the bid model (**Chevrolet**).

No proposals will be accepted after the above stated time and date. A complete tabulation of the proposals received will be presented for consideration to the City Council at their meeting.

The successful company shall be required to comply with all the licensing provisions of the City of Sedalia. In addition, the successful bidder must have or obtain a current occupational license from the City of Sedalia. Any qualified agent or company desiring to submit a proposal for the vehicle may do so, but must submit such proposal on the form furnished by the City of Sedalia. Alternate proposals may be proposed by any company, however no alternate proposal will be considered unless the company has first presented a complete proposal as requested by the City for this purpose.

Each bid form should be submitted with detailed information attached to the bid form. This detailed breakdown should include all costs associated with the proposal. Also, any other information such as pictures, brochures, and other information describing the respective vehicle proposed should be included.

The City of Sedalia retains the right to reject any and all proposals submitted, and to waive any informality contained in any proposal.

The City of Sedalia reserves the right to accept the proposal deemed most advantageous to the

City.

This procedure is in accordance with the provisions of Ordinance No. 6626 of the City of Sedalia, Missouri. Additional information or questions concerning this request may be directed to the office of City Clerk (660/827-3000).

PART III: SPECIFICATIONS FOR VEHICLE

A complete copy of this checklist must be returned with accompanying bid form to constitute a responsive bid.

General Bid Specifications: Chevrolet 1500 Truck

Model Selected: 2024-25 Chevrolet 1500 Double Cab 4x4 truck

	Does bid meet specifications TO BE COMPLETED BY BIDDER	
	YES	NO
1. Double cab	_____	_____
2. Engine; 5.3 L V8	_____	_____
3. Air Conditioning: Factory installed air conditioner and fresh air heater and defroster	_____	_____
4. Transmission: minimum 4-speed automatic transmission	_____	_____
5. Steering: Power Steering with tilt wheel	_____	_____
6. Power windows and doors with remote keyless entry	_____	_____
7. Units are to be white in color	_____	_____
8. Tires: Manufacturers standard all season, plus full sized spare	_____	_____
9. Glass: Tinted - all windows	_____	_____
10. 7 pin trailer harness and receiver hitch	_____	_____
11. 2 sets of keys	_____	_____
12. Double cab 4 door model	_____	_____
13. Four wheel drive	_____	_____

- 14. Power Accessories: Door locks and windows _____
- 15. Windshield Wipers: Two-speed, intermittent windshield wipers _____
- 16. Radio: AM/FM required _____
- 17. Speakers: Standard factory _____
- 18. Floor Covering: heavy-duty vinyl type, front and rear, no carpet _____
- 19. Cigarette lighter or auxiliary power supply _____
- 20. Horns: factory equipped _____

A. Other Information:

It shall be the responsibility of the dealer and the car manufacturer supplying the vehicles purchased to maintain an adequate stock of all regular and special parts in the area of purchase. A special system shall be set up for expediting "hard to get" items. Shop manuals and the technical service bulletins shall also be available at the dealership for inspection by the City of Sedalia.

It shall also be the dealer's responsibility to provide to the City of Sedalia with any extended warranties that are available on the vehicle that may be considered in the selection of the best bid.

The successful bidder shall be required to furnish part numbers for the oil filter, fuel and air filter elements on the new vehicle within 20 days after the award of the bid is made.

It is requested that the bid be done on the vehicle as specified in the specifications listed. The successful vendor will guarantee the price per unit to the City of Sedalia for a period of not less than 90 days in case additional orders are made. Any deviation from specifications shall be marked and an explanation of that deviation made.

This vehicle will be utilized in the normal marked fleet operations of the City of Sedalia Utilities Department.

BID FORM
4-2024-25 (White) Chevrolet 1500 Double Cab 4x4 Trucks
DUE DATE: June 4th, 2024 at 2:00 p.m. CST.

This bid covers a package consisting of four (4) Chevrolet 1500 series double cab 4x4 trucks for The City of Sedalia Utilities Department as specified:

TOTAL PROPOSED COST OF BID _____

COST FOR DELIVERY TO THE CITY OF SEDALIA _____

MAKE & MODEL OF PROPOSED VEHICLE _____

PROPOSED DELIVERY OF THE VEHICLE _____

MANUFACTURER WARRANTY ON VEHICLE

Engine, Transmission and Drive Train _____

Electrical Systems and Components _____

Other Parts of the Vehicle _____

IS EXTENDED WARRANTY AVAILABLE, IF YES, DESCRIBE BELOW THE WARRANTY AVAILABLE, COST AND LIMITATIONS:

DOES YOUR BID MEET ALL THE SPECIFICATIONS LISTED EXCEPT THOSE YOU HAVE NOTED IN THE ATTACHED BID CHECKLIST? ___YES ___NO

ARE THERE ADDITIONAL CHARGES NOT LISTED IN YOUR BID? (IF THE ANSWER IS YES, PLEASE SPECIFY BELOW).

LIST ANY ATTACHED INFORMATION SUCH AS: PICTURES/BROCHURES OF THE PROPOSED SYSTEM, TYPES OF SPECIAL FEATURES NOT CONSIDERED, AND OTHER INFORMATION ON THIS PROPOSAL. _____

Bidding Company: _____

Bidding Agent: _____

Address: _____

Date: _____ Phone: _____

Agent's Signature: _____ Date: _____

ON THE FRONT OF YOUR BID ENVELOPE MARK: 2025-002 Vehicle Purchase Utilities Department

Mail To: City of Sedalia
[Office of the City Clerk](#)
200 S. Osage Avenue
Sedalia, MO 65301-4334