



**City Council Meeting Agenda**  
**Monday, September 23, 2024 – 6:30 p.m.**  
**City Hall, 200 South Osage, Sedalia MO**

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**MAYOR: ANDREW L. DAWSON**

**MAYOR PRO-TEM: TINA BOGGESS**

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- A. CALL TO ORDER** – Andrew L. Dawson – Council Chambers
- B. PRAYER & PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. SERVICE AWARDS/SPECIAL AWARDS/RETIREMENT AWARDS** – None
- I. APPROVAL OF PREVIOUS SESSION MINUTES**
  - A. Council Meeting – September 3, 2024
  - B. Special Council Meeting – September 16, 2024
- II. REPORT OF SPECIAL BOARDS, COMMISSIONS AND COMMITTEES**
  - A. Acceptance of Citizens Traffic Advisory Commission Minutes dated July 10, 2024
  - B. Acceptance of Planning & Zoning Commission Minutes dated August 7, 2024
- III. ROLL CALL OF STANDING COMMITTEES**
  - A. FINANCE / ADMINISTRATION** – Chairwoman Tina Boggess; Vice Chairman Thomas Oldham
    - 1. Presentation – FY 2024 Audit Results (Williams Keepers, Presenters)
    - 2. Presentation – Health Insurance Updates (IMA, Presenters)
    - 3. Presentation – Financial Update (Jessica Pyle, Presenter)
    - 4. Discussion and Direction – Commercial Property Insurance renewal
  - B. COMMUNITY DEVELOPMENT** – Chairwoman Rhiannon M. Foster; Vice Chairman Bob Cross
    - 1. Approving Planning & Zoning Text Changes – Tiny Homes/Container Structures  
Council Discussion led by Chairwoman Foster
      - Call for Ordinance Amending Chapter 64 of the Code of the City of Sedalia, Missouri to create a new Overlay District to allow for the use of tiny homes on small lots – Mayor Dawson
    - 2. Strategic Overview Presentation – Code Enforcement (Bryan Kopp, Presenter)
  - C. PUBLIC WORKS** – Chairman Bob Hiller; Vice Chairwoman Tina Boggess
    - 1. Change Order #3 – Storm Drainage Improvements – Orr Wyatt Streetscapes – Project Area #14 – (Deduction of \$6,100.40)  
Council Discussion led by Chairman Hiller
      - Call for Ordinance Authorizing Change Order number three for Storm Drainage Improvements Project Area #14 – Mayor Dawson
    - 2. Approve Records destruction request for Public Works.

3. Establish 20 MPH Speed Limit – Cunningham and Buckingham Drives – Cambridge Village  
Council Discussion led by Chairman Hiller

○ Call for Ordinance Establishing a 20 MPH Speed limit on Cunningham and Buckingham Drives in Cambridge Village – Mayor Dawson

4. Establish no parking – 710 West 6<sup>th</sup>

Council Discussion led by Chairman Hiller

○ Call for Ordinance Establishing “No Parking” in front of 710 West 6<sup>th</sup> Street – Mayor Dawson

**D. PUBLIC SAFETY - Chairman Jack Robinson; Vice Chairman Steve Bloess**

1. Discussion and Direction – Ladder Truck Purchase – Sedalia Fire Department – Feld Fire – (1,619,441.00)

○ Call for Ordinance Authorizing an Agreement for the purchase of a Spartan Ladder Truck for the Sedalia Fire Department – Mayor Dawson

2. JAG Grant Authorization – (Grant Total \$10,231.00: County Portion \$4,092.00)

Council Discussion led by Chairman Robinson

R Call for Resolution Authorizing the Sedalia Police Department to act as an agent for the City of Sedalia in the application process for the 2024 Justice Assistance Grant (JAG) and an agreement between the City of Sedalia, Missouri and the County of Pettis, Missouri for distribution and use of any awarded funds – Mayor Dawson

**IV. OTHER BUSINESS**

**A. APPOINTMENTS**

1. Recommendations from Mayor Dawson for appointments/reappointments to various Boards and Commissions.

**B. LIQUOR LICENSES**

New

\*Juan Reyes dba Taqueria El Costeno, LLC, 504 West 16<sup>th</sup>, Sunday Sales & Beer Only – \$322.50

Renewal

\*Daniela Sliva dba Morelos Taqueria Bakery & Grocery, 125 East 16<sup>th</sup>, Packaged Liquor & Sunday Sales – \$450.00

\*Theresa Moore dba Rudy’s Discount Smoke Shop Inc., 3040 West Broadway, Packaged Liquor & Sunday Sales - \$450.00

\*Janice A. Ulmer dba Sedalia Elks Lodge #125, 320 South Kentucky, Liquor by the Drink & Sunday Sales – \$750.00

\*Crystal Sims dba Woods Express 570, 703 East Broadway, Packaged Liquor and Sunday Sales – \$450.00

\*Cathy Geotz dba Break Time #3084, 318 West Broadway, Packaged Liquor – \$150.00

**V. MISCELLANEOUS ITEMS FROM MAYOR, CITY COUNCIL AND CITY ADMINISTRATOR**

- VI. **GOOD AND WELFARE** – “During the 'Good and Welfare' section of our meeting agenda, we invite residents of Sedalia to step forward and directly address their City Council. Each participant is requested to clearly state their name and address and will have three minutes to present their statement. This session is specifically designed for residents to express their views or concerns; it is not intended for dialogue, debate, or question-and-answer interactions with the Council. All statements made during this time will be formally recorded in the public record. We urge participants to keep their remarks respectful and focused on matters relevant to our community. Your

contributions are a vital part of our continuous efforts to enrich and improve Sedalia, and we thank you for adhering to these guidelines and helping us maintain the decorum of this important process.”

**VII. Closed Door Meeting** – Motion and Second to move into closed door meeting in the upstairs conference room pursuant to Subsections 1 (Legal Advice), 2 (Real Estate) and 12 (Negotiated Contracts) of Section 610.021 RSMo.

A. Roll Call Vote for Closed Door Meeting

B. Discussion of closed items

C. Vote on matters, if necessary (require a Roll Call Vote)

D. Motion and Second with Roll Call Vote to adjourn closed door meeting and return to open meeting

**VIII. BUSINESS RELATED TO CLOSED DOOR MEETING**

A. Motion and Second to reopen regular meeting

B. Roll Call

C. Approval of Closed-Door Meeting Items

**IX. ADJOURN MEETING**

A. Motion and second to adjourn meeting

***Please join the meeting by clicking or touching this link from your smartphone, computer, tablet, or iPad:***  
<https://global.gotomeeting.com/join/578973061>

If this is the ***first time*** you have joined a GoToMeeting you will be asked to identify yourself. Please fill in this information. If you would like, and we suggest you do, go ahead and set your preferences to make it easier to join next time. If you are new to GoToMeeting? We suggest to get the app through the following link: <https://global.gotomeeting.com/install/578973061> This will make joining these meetings quick and easy.

Once you have followed the link above and identified yourself you will be given options for how you want to join in with ***audio***.

For ***smartphones***: tap on one of the phone numbers and it will dial the phone and the meeting numbers.

For ***other devices***: use the feature of call me. The phone audio will be much better than through your computer. This should come up if you have your preferences set up to show it. If it does not, in the upper right hand corner of the GoToMeeting screen you will see an icon that looks like a gear. Click on the gear and then look for “Phone” and if it is not highlighted click on it. One of the options should be to call me. Put the phone number you want to be called on (direct dial) into the box provided and then click the “Call Me” button. Once the system calls you, you will be asked to hit pound.

Please be mindful of others on the call by eliminating as much background noise as you can. Mute yourself until you are ready to speak. Do not put the call on hold, if you need to leave even for a short time, hang up as you can always dial back in after your other call. If you hear an echo or squeal, you may have your computer speakers on as well as the phone, mute your computer speakers to eliminate this.

If you want to join in ***listen only*** mode you can dial the following number and enter the access code.

(For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 866 899 4679

- One-touch: <tel:+18668994679,,578973061#>

Click on any agenda item to view the related documentation

United States: +1 (669) 224-3318

- One-touch: <tel:+16692243318,,578973061#>

Access Code: 578-973-061

*The City Council reserves the right to discuss any other topics that are broached during the course of this meeting.*

**IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY CLERK'S OFFICE AT 827-3000. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS**

**POSTED ON SEPTEMBER 20, 2024, AT 3:30 P.M. AT THE SEDALIA MUNICIPAL BUILDING, BOONSLICK REGIONAL LIBRARY, SEDALIA PUBLIC LIBRARY AND ON THE CITY'S WEBSITE AT WWW.SEDALIA.COM**



# OFFICE OF THE CITY ADMINISTRATOR

**To:** Honorable Mayor Andrew L. Dawson & City Council Members  
**From:** Kelvin Shaw, City Administrator  
**Re:** Agenda items for City Council meeting on Monday, September 23, 2024, 6:30 p.m.

**Finance/Administration Committee** – There are four items for consideration through the Finance / Administration Committee.

1. In accordance with our financial management policies, we have an independent certified public accounting firm come in and perform an audit each year. The auditors will explain that this audit is conducted in accordance with industry standards and they perform certain tests of our records and systems to enable them to express an opinion on our financial statements. This year, as in years past, they will issue a report with a "clean opinion" or in other words that the statements included in the report do fairly present the financial position of the City and the activities during this past fiscal year.
2. Last year we made the move towards self-funding of employee health insurance benefits. As presented then, this is a long-term play in that jumping in and out of this methodology can be expensive and savings take time to materialize. The strategy involves using the added flexibility self-funding has to offer, to over time push the group to being more healthy as a whole which in turn reduces the costs. These are laudable goals not only for financial reasons, but also for our employees and their dependents quality of life, which in turn also provides an additional side financial benefit. With only being a partial year in to this endeavor, our brokers and staff recommend maintaining stability with only minor changes. Our broker will make a presentation and pose some questions for direction. Council will then have time to digest this information and then provide direction or make decisions at the next meeting. These decisions will then be incorporated into the annual open enrollment process.
3. Jessica Pyle, Finance Director, will provide an update on the major tax revenue collection trends.
4. The commercial property insurance renews on the first of September. This year our agent has had a particularly difficult time in getting quotes to us. We were presented only one quote from our current carrier on August 28, and even that was incomplete. Further, the premium estimate represented an 84% increase over the previous year. In attempting to sort through this incomplete information with our agent, we found there are aspects of this policy that render some of the coverages imprudent to pay for. We requested our agent to pull this information together in a manner that we could make more informed decisions on. While at the same time we were left with the choice of a gap in coverage or binding the policy based on incomplete and incorrect premium quotations. Mayor Dawson authorized binding the coverage to avoid a gap. This was done with the assurance of the agent that there were no earned premium clauses beyond the prorated amount for the time period actually covered. Since that time more information with corrected quotes have been trickling in. At the writing of this memo, we had received a significant amount of information that day to analyze. Staff

will continue to analyze this information and bring forward options for consideration by Council. On a related note, staff has released a request for proposals for insurance brokers to assist with these packages going forward.

**Community Development Committee** – There are two items for consideration through the Community Development Committee.

1. There continues to be a shortage of affordable housing in the community, while there are also areas in the City that have vacant lots. When analyzing some of the potential reasons for these vacant lots not being redeveloped, we noted that many of these lots are smaller. Therefore, when applying our zoning codes, to include set-back requirements, some of these lots represent a challenge to fit a new home on. Consequently, staff began investigating ways to remove some of the zoning code obstacles to facilitate added options for developing affordable housing on these smaller lots. As required by statute, a concept was reviewed through the Planning and Zoning Commission process to make text changes to these code sections. Notice was issued and a required hearing was held, along with added public meetings, to discuss various options and versions of a proposed code modification. In general, the resulting code allows for smaller homes below the current 650 minimum square feet, in certain areas of the City, under specific conditions. An overlay district is created that can be later expanded, if deemed desirable, where property owners can apply for a permit to build a residence of at least 350 square feet. The Planning and Zoning Commission will then notify all owners within 185 feet of the applicant's property and hold a hearing to gather comments regarding the appropriateness of the proposed development. The Commission will then vote to approve, deny, or approve with conditions the application. The Planning and Zoning Commission and staff recommend approval of the ordinance.
2. Chief Building Official (CBO) Bryan Kopp will provide an update and overview of the building department. CBO Kopp has been on the job for four weeks and with his experience is making great strides in improving the processes and perceptions of the department. He will present an overview of progress to-date along with the vision moving forward. This will set the stage for a more in-depth strategic plan presentation scheduled for November.

**Public Works Committee** – There are four items for consideration through the Public Works Committee.

1. The storm water improvement project in the area of Broadway and Center is coming to completion. As is customary in contracts such as this one, some units of the construction are estimated in the contract and assigned a unit rate. Then upon completion, actual quantities are used to calculate a final invoice and the contract is adjusted to this amount to close out such contract. In the case of this project, \$6,100.40 less of these unit cost items were necessary, resulting in a deduction to the final contract amount to \$506,877.35.
2. Public Works Staff have identified some records that have met the retention requirements and are thereby no longer needed. Staff recommends approval of properly disposing of these records.
3. The Citizens Traffic Advisory Commission received a request to lower the speed limit in Cambridge Village to 20 miles per hour. The Commission reviewed the request and voted to recommend to Council approval.



4. The Citizens Traffic Advisory Commission received a request to establish a no parking zone in front of 710 West 6<sup>th</sup> Street. The residents there include some foster children with special needs. The parent requested the no parking to improve the safety of these children while getting on and off of the school bus, by providing a clear line of site from the residence for boarding and exiting the bus. The Commission voted to recommend approval of the no parking zone to Council.

**Public Safety Committee** – There are two items for consideration through the Public Safety Committee.

1. Chief Irwin's strategic plan included a schedule for replacing engines and ladder trucks, given their lead times of approximately three years. Council prioritized the ladder truck as third highest out of twenty one items, and consequently \$2M was included in the adopted budget. In working with the manufacturer to set the specifications for the truck to place the order, starting the lead time, they notified us that another community had one on order but backed out of the purchase. This truck will suit our needs and would be approximately \$200,000 cheaper and arrive two years sooner. Staff recommends moving forward with purchasing this unit. The vendor also offers a prepay discount of \$60,559. This discount would amount to approximately a 3.7% rate of return. The City is currently earning more than this on short-term investments. Plus, as we learned on the last fire engine, manufacturing delays can stretch this out even further diluting the expected return. Therefore, staff recommends not taking advantage of the early payment discount. The truck would thereby be \$1,680,000 with an estimated delivery (and payment) of October of 2025.
2. For several years the City has been successful in obtaining a Justice Assistance Grant (JAG) to help offset equipment costs for law enforcement. The Sedalia Police Department coordinates with the Pettis County Sheriff's office to share in the grant. The City is the applicant and works with the Sheriff on identification of their needs that would fit the allocation percentages of the grant. Then the City enters into an arrangement with the Sheriff to reimburse them for their purchase under the grant upon receiving the necessary documents to satisfy the reporting requirements. The police department intends to use the City's allocation of \$6,139 to fund an in car camera. Staff recommends approval of a resolution authorizing the application for the grant.



CITY OF SEDALIA, MISSOURI
CITY COUNCIL MEETING
SEPTEMBER 3, 2024

The City has an on-line broadcast of Council Meetings available both live and recorded by going to https://global.gotomeeting.com/join/578973061"

The Council of the City of Sedalia, Missouri duly met on Tuesday, September 3, 2024 at 6:30 p.m. at the Municipal Building in the Council Chambers with Mayor Andrew L. Dawson presiding.

ROLL CALL:

Table with 4 columns: Name, Status, Name, Status. Rows include Jack Robinson (Present), Thomas Oldham (Absent), Chris Marshall (Present), Tina Boggess (Present), Bob Hiller (Present), Bob Cross (Present), Rhiannon Foster (Present), Steve Bloess (Present).

SERVICE AWARDS:

Table with 4 columns: Award, Name, Title, Department. Row: 20 Year Pin/Certificate, James Volk, Fire Inspector (Admin), Fire.

Fire Chief Matt Irwin stated that a number of years ago, Inspector Volk was asked to take on a position that was not the most illustrious in Fire Service. Few people want or excel in the position however, Inspector Volk has.

SPECIAL AWARDS/RETIREMENT AWARDS None

MINUTES:

The Council Meeting minutes of August 19, 2024 were approved on motion by Marshall, seconded by Robinson. All Present in Favor. Oldham was absent.

REPORTS OF SPECIAL BOARDS, COMMISSIONS & COMMITTEES: None

ROLL CALL OF STANDING COMMITTEES:

PUBLIC WORKS – Chairman Bob Hiller; Vice Chairwoman Tina Boggess

Discussion: Winding up asphalt projects

Public Works Operations Director Justin Bray, presented information on Fiscal Year 2025 Capital Paving Projects.

Roadway Resurfacing – South Kentucky 16th to 20th, completed and under budget; North Engineer Tower - Reine and some of Reine completed under budget; South Ingram 16th to city limits completed and under budget; South Grand Ave 20th to 24th, pulled and placed on next year due to water lines and the need for replacement from 20th to the City limits; North Grand Ave., Main St. to 65 Highway completed and under budget; Added outer road next to LeMaires and hotel, completed from Winchester to the west property limits; Downtown alleys not started. Totals were budgeted at \$979,000.00 with totals spent in materials \$469,845.00; remaining budget \$509,155.00.



**Parking lot improvements** – completed Pacific and North Ohio parking lot under budget; completed parking lot at Main & Osage under budget; Parking lot at East 7<sup>th</sup> & South Ohio Ave not completed.

**Proposed Additional Streets** – Eagleview Dr., surficial failures and poor approach, estimated materials \$42,000.00; South Warren Ave., 16<sup>th</sup> to 20<sup>th</sup>, estimated cost for materials \$115,000.00; South Park Ave. 32<sup>nd</sup> to south city limits, alligator cracking on shoulder as well as surficial failures estimated and a few base failures materials \$85,000.00 and chip seal option would be \$7,000.00. If complete mill and overlay is done on the proposed additional areas, the total estimated cost would be \$242,000.00. If mill and overlay is done on Eagleview and South Warren and the chip seal option is chosen for South Park the total estimated cost would be \$164,000.00.

City Administrator Kelvin Shaw provided a summary for the paving projects. The Budget was \$979,000.00, materials only. The City was under Budget on completed projects with a couple that have been delayed which puts the City at roughly \$470,000.00. He stated last year, the City did not get the allocation of the county wide sales tax so that comes out of the reserves, remaining budget of \$143,755.00. Putting all those additional projects in the cost would be \$242,000.00. If all were completed as mill and overlay versus chip and seal option, reserves would be spent down by \$98,245.00. The current year's allocation is not on any of these projects and those funds cannot be accessed. The City met with the County to address the issue of reallocating those funds to use on these projects but if they decline and the City approved the additional projects, the cost of the reserves will be down by \$463,645.00. Councilman Bloess stated that Grand and 32<sup>nd</sup> needs to be addressed immediately because it is falling apart and water lines need corrected. Mayor Dawson inquired about the Combined Unassigned fund balance. City Administrator Shaw stated that it is in the Capital improvements fund and it would put the City low in about the half a million-dollar range and Grand will have to be done next year. Water lines are set to begin planning this spring. Engineering came back with issues related to piping at 24<sup>th</sup> and Grand. The City sent it back to have it reengineered to hold a bid for this fall or winter. The road should be addressed this coming spring. Motion by Robinson, seconded by Boggess to complete the additional projects at a cost of \$242,000.00. All Present in Favor. Oldham was Absent.

- Nucor has been working on a project to expand their portion of the rail spur. Part of this expansion occurred on City owned property adjacent to the City's portion of the rail spur. In order to stay in compliance with grant requirements and the Chapter 100 development agreement, legal worked through the necessary documents. The ordinance approves the easement for the addition to the rail spur and amends various documents for the Chapter 100 arrangement.

BILL NO. 2024-172, ORDINANCE NO. 12129 – AN ORDINANCE AUTHORIZING THE AMENDMENT OF CERTAIN AGREEMENTS RELATING TO THE CITY'S TAXABLE INDUSTRIAL REVENUE BONDS (PROJECT NUCOR), SERIES 2018 AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH was read once by title.

2<sup>nd</sup> Reading – Motion by Foster, 2<sup>nd</sup> by Cross. All Present in Favor. Oldham was absent.

Final Passage – Motion by Cross, 2<sup>nd</sup> by Foster. All Present in Favor. Oldham was absent.

Roll Call Vote: Voting "Yes" were Robinson, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No". Oldham was absent.

- The airport utilizes Fuelmaster as an automated system that provides customers with self-service aviation fuel. Our current system was damaged by lightning in the past and has been an ongoing maintenance issue. Staff has tried several different ways to connect the device to our network, but due to the systems age, we

cannot find a reliable connection that is in compliance with required security measures. Staff located a solution through Fuelmaster that will use a cell phone connection that is in compliance with the credit card industry and does not require extensive trenching or boring for a hard line. In addition, the airport will no longer need a dedicated phone line which helps offset the cost of the upgraded system. Cost \$13,376.83

RESOLUTION NO. 2107– A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE THE CITY’S ANNUAL BUDGET FOR FISCAL YEAR 2025 was read once by title and approved on motion by Foster, seconded by Robinson. All Present in Favor. Oldham was absent.

BILL NO. 2024-173, ORDINANCE NO. 12130– AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2024-2025 REGARDING AIRPORT FUEL MASTER SYSTEM UPGRADE – was read once by title.

2<sup>nd</sup> Reading – Motion by Robinson, 2<sup>nd</sup> by Foster. All Present in Favor. Oldham was absent.

Final Passage – Motion by Robinson, 2<sup>nd</sup> by Foster. All Present in Favor. Oldham was absent.

Roll Call Vote: Voting “Yes” were Robinson, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Oldham was absent.

BILL NO. 2024-174, ORDINANCE NO. 12131– AN ORDINANCE APPROVING AND ACCEPTING A QUOTE FOR UPDATING FUEL MASTER SELF SERVE FUEL SYSTEM AT THE SEDALIA REGIONAL AIRPORT was read once by title.

2<sup>nd</sup> Reading – Motion by Robinson, 2<sup>nd</sup> by Foster. All Present in Favor. Oldham was absent.

Final Passage – Motion by Foster, 2<sup>nd</sup> by Robinson. All Present in Favor. Oldham was absent.

Roll Call Vote: Voting “Yes” were Robinson, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Oldham was absent.

➤ The City has been successful in utilizing grant funds to maintain and add improvements to the airport. These grants are typically 90/10 in that the grants fund 90% of total project costs. Airport Director Dodson applied for and received the grant to make improvements to the north taxiway and northern 500 feet of the runway. \$580,000.00 Grant – City’s Portion \$58,000.00

BILL NO. 2024-175, ORDINANCE NO. 12132 – AN ORDINANCE APPROVING AND ACCEPTING A GRANT AGREEMENT FOR A TAXIWAY/RUNWAY PROJECT AT THE SEDALIA REGIONAL AIRPORT was read once by title.

2<sup>nd</sup> Reading – Motion by Foster, 2<sup>nd</sup> by Marshall. All Present in Favor. Oldham was absent.

Final Passage – Motion by Foster, 2<sup>nd</sup> by Marshall. All Present in Favor. Oldham was absent.

Roll Call Vote: Voting “Yes” were Robinson, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Oldham was absent.

➤ Gardner Denver made a formal written request to widen two of their entrances for trucks to enter their shipping and receiving docks. The current width of 28 feet does not allow for long trucks to efficiently enter the plant. Staff reviewed the project, and our zoning code does not cover variances in respect to drive approaches. Our current policy adopted through the public works standards only allows for a 35-foot maximum driveway approach and, therefore, staff recommends council grant a variance to allow Gardner Denver to widen two driveway approaches to 50 feet.

BILL NO. 2024-176, ORDINANCE NO. 12133– AN ORDINANCE AUTHORIZING A VARIANCE REQUEST FOR WIDENING A DRIVEWAY APPROACH was read once by title.

2<sup>nd</sup> Reading – Motion by Foster, 2<sup>nd</sup> by Marshall. All Present in Favor. Oldham was absent.

Final Passage – Motion by Marshall, 2<sup>nd</sup> by Foster. All Present in Favor. Oldham was absent.

Roll Call Vote: Voting “Yes” were Robinson, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Oldham was absent.

**PUBLIC SAFETY** – Chairman Jack Robinson, Vice Chairman Steve Bloess

➤ The Resolution authorizes application for the grant for purchase of Mobile Data Terminals. Cost \$7,184.00. RESOLUTION NO. 2108 - A RESOLUTION AUTHORIZING THE SEDALIA POLICE DEPARTMENT TO ACT AS AN AGENT FOR THE CITY OF SEDALIA IN THE APPLICATION PROCESS FOR THE FY 2024 STATE HOMELAND SECURITY PROGRAM COUNTER TERRORISM OFFICER EQUIPMENT GRANT was read once by title and approved on motion by Cross, seconded by Foster. All Present in Favor. Oldham was absent.

➤ The Resolution authorizes application for a grant for purchase of four dual Band Radios. \$25,000.00 Grant – total cost \$26,783.52.

RESOLUTION NO. 2109 – A RESOLUTION AUTHORIZING THE SEDALIA POLICE DEPARTMENT TO ACT AS AN AGENT FOR THE CITY OF SEDALIA IN THE APPLICATION PROCESS FOR THE LOCAL VIOLENT CRIME PREVENTION GRANT was read once by title and approved on motion by Cross, seconded by Foster. All Present in Favor. Oldham was absent.

**FINANCE & ADMINISTRATION** – Chairwoman Tina Boggess; Vice Chairman Thomas Oldham

➤ The Sedalia Convention and Visitor Bureau requested assistance from the city by providing transportation to several upcoming community events, such as the Mozark Fest. To support these events, we received a proposal to enter into a demonstration contract with Missouri Propane Education & Research Council for the use and rental of a propane powered shuttle bus for one dollar. The City will provide insurance, and the CVB will provide the properly licensed driver.

BILL NO. 2024-177, ORDINANCE NO. 12134 – AN ORDINANCE AUTHORIZING A DEMONSTRATION CONTRACT FOR USE AND RENTAL OF A PROPANE POWERED SHUTTLE BUS TO PROVIDE PASSENGER RELATED TRANSPORTATION was read once by title.

2<sup>nd</sup> Reading – Motion by Marshall, 2<sup>nd</sup> by Foster. All Present in Favor. Oldham was absent.

Final Passage – Motion by Foster, 2<sup>nd</sup> by Marshall. All Present in Favor. Oldham was absent.

Roll Call Vote: Voting “Yes” were Robinson, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Oldham was absent.

**COMMUNITY DEVELOPMENT** – Chairwoman Rhiannon M. Foster; Vice Chairman Bob Cross – No Report.

**APPOINTMENTS:** None

**BIDS:** None

**LIQUOR LICENSES:** The following new and renewal Liquor Licenses were read and approved on motion by Foster, seconded by Marshall. All Present in Favor. Oldham was absent.

**New:**

\*Melissa Atkinson dba The 518 Provisions, 520 South Ohio, Special Event – Open Door Benefit MEC Building, 2503 West 16<sup>th</sup>, 5 PM -9 PM

\*Stacey White dba P’s Place, 815 East Broadway, Liquor by the Drink

**Renewal:**

\*Mike Emery dba CVS #10305, 100 East Broadway, Packaged Liquor, Sunday Sales & Taste Testing

**MISCELLANEOUS ITEMS FROM MAYOR/COUNCIL/ADMINISTRATOR:**

Councilman Hiller stated that on September 7, 2024, he and the Mayor will be at Liberty Park for “Things That Go” which includes police and fire vehicles and introduction of Freddy the Fire Truck.



Councilwoman Boggess announced that True Vine Church will be giving away free gas at the BreakTime at Broadway this Saturday, September 7<sup>th</sup> on first come, first serve basis. Councilwoman Boggess added that on September 4<sup>th</sup> at City Hall, there will be a follow up meeting on the Tiny Homes and Container structures starting at 5:30pm.

Councilwoman Foster welcomed Bryan Kopp, new Chief Building Official. Mr. Kopp has been in the building industry for 24 years, 16 of those years as Building Official. He also owned a pizza delivery and carry out establishment with a friend and credits that experience to his knowledge of the business side of the building industry.

City Administrator Kelvin Shaw reminded everyone that the next City Council meeting has been moved from September 16, 2024 to September 23, 2024 due to the MML conference .

#### GOOD & WELFARE:

Gary LoBaugh, 821 South Arlington, had a question about the resolution concerning increasing the 2025 budget on if the facts and reasons will be put in writing.

David Goodson, 1640 Hedge Apple Drive, thanked the council for the audio speakers and improved sound for Council meetings. Mr. Goodson said that the City sent out a letter to Sedalia residents with border line half truths and spent \$15,000.00 in postage to solicit help with recouping funds from Pettis County. This issue comes before the voters next year and voters need to look at why the City is in this position and the people who put voters in the position and vote accordingly. He said that the City wasted tax payer money with sending out the letter. Pettis County also allocated \$200,000.00 to the City for the Washington Street Bridge and was also granted \$340,000.00 but the City didn't want to use the money for those projects. Mr. Goodson believes that Sedalia voters want the City and the County to get along and he wants the Council to look back at the decisions they made and move forward more wisely.

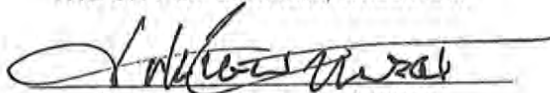
Susan Friese, 1800 East 22<sup>nd</sup> , stated that she lives in Eagle Brook Farms. She attended a prior Council meeting in July to complain about a resident in the neighborhood who is using his lot for commercial purposes. After her prior appearance she stated that the resident did correct his behavior, however he never removed his equipment from his backyard. He leaves out machinery and equipment which she believes that children can climb on which can be dangerous. She wants the City to take a tougher approach with this resident and wants help in order to solve this problem.

Janet Mizansky, 723 East 5<sup>th</sup>, requested increasing public speaking time from three minutes to five minutes to address Council regarding concerns. She voiced her displeasure at Council on a prior visit for not giving her their full attention and respect while she was speaking. She wants City Administrator Shaw voted out. She added that 3<sup>rd</sup> Street and Main Street on Park is caving in, the stop sign at 5<sup>th</sup> and Hancock is open all the way to 5<sup>th</sup> and Engineer and she would like a four way stop sign at 5<sup>th</sup> and Montgomery.

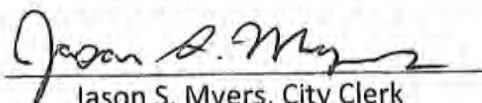
The meeting adjourned at 7:19 p.m. on motion by Foster, seconded by Cross to a closed-door meeting in the upstairs conference room pursuant to subsections 1 (Legal Advice), 2 (Real Estate) and 12 (Negotiated Contracts) of Section 610.021 RSMo. Roll Call Vote: Voting "Yes" were Robinson, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No". Oldham was absent.

The regular meeting reopened and adjourned at 7:40 p.m. on motion by Foster, seconded by Boggess. All present in favor. Oldham was absent.

THE CITY OF SEDALIA, MISSOURI

A handwritten signature in black ink, appearing to read "Andrew L. Dawson", written over a horizontal line.

Andrew L. Dawson, Mayor

A handwritten signature in black ink, appearing to read "Jason S. Myers", written over a horizontal line.

Jason S. Myers, City Clerk





CITY OF SEDALIA, MISSOURI
SPECIAL COUNCIL MEETING
SEPTEMBER 16, 2024

The City has an on-line broadcast of Council Meetings available both live and recorded by going to https://global.gotomeeting.com/join/578973061"

\*\*\*\*\*

The Council of the City of Sedalia, Missouri duly met in special session on Monday, September 16, 2024 at 6:30 p.m. at the Municipal Building in the Council Chambers with Mayor Andrew L. Dawson presiding. Mayor Dawson called the meeting to order.

ROLL CALL:

Table with 4 columns: Name, Status, Name, Status. Rows include Jack Robinson, Thomas Oldham, Chris Marshall, Tina Boggess, Bob Hiller, Bob Cross, Rhiannon Foster, and Steve Bloess.

LIQUOR LICENSES: The following new Liquor License was read and approved on motion by Foster, seconded by Oldham. All in Favor.

\*Hallye Newton dba Sedalia Lions Club, PO Box 1085, MOZARK Festival, Missouri State Fairgrounds, 2503 West 16th Street, Picnic License.

The special meeting adjourned at 6:32 p.m. on motion by Bloess, seconded by Oldham. All in favor.

THE CITY OF SEDALIA, MISSOURI

Handwritten signature of Andrew L. Dawson, Mayor

Andrew L. Dawson, Mayor

Handwritten signature of Jason S. Myers, City Clerk

Jason S. Myers, City Clerk

TRAFFIC ADVISORY COMMISSION MEETING

JULY 10, 2024

The Traffic Advisory Commission duly met on Wednesday, July 10, 2024 at 12:00 p.m. at the City of Sedalia Municipal Building. Chairman Esquivel called the meeting to order.

ROLL CALL:

| Members          |         | Ex-Officio Members |                   |
|------------------|---------|--------------------|-------------------|
| Deidre Esquivel  | Present | AJ Silvey          | Present           |
| James Callis     | Present | Matt Irwin         | Not Present       |
| John Rucker      | Present | Chris Davies       | Present           |
| Dennis Henderson | Present |                    |                   |
| Byron Matson     | Present | Secretary          | Elizabeth Nations |
| Sherry Broyles   | Present |                    |                   |
| Charles Leftwich | Present |                    |                   |

Minutes from the May 20, 2024 meeting were approved.

Guests: Assistant City Administrator Matt Wirt, Operations Director Justin Bray, Police Patrol Commander Adam Hendricks, Paul Beard, Sherrie Harris and Lindsay Phillips

OLD BUSINESS:

None

NEW BUSINESS:

**Installation of a 25 MPH speed limit sign at the entrance to Buckingham Dr. and Cunningham Dr.**

Steve Boerckel is requesting the placement of a 25 mph speed limit sign at the entrance to Buckingham Dr. and Cunningham Dr. Residents feel there are vehicles speeding through the area and no speed limit signs are posted in the neighborhood.

Ms. Nations stated after the agenda had been posted the request was changed to 20 mph signs.

Paul Beard, the HOA president, stated it is a small neighborhood, currently there are no signs, and since they have now annexed into the City they would like the signs installed at the 20 mph.

Mr. Callis stated he felt the 20 mph would be appropriate since there are several children in the neighborhood.

**Mr. Callis motioned to approve the request for the speed limit to be changed to 20 mph and for the two speed limit signs to be installed. Mr. Leftwich seconded. All were in favor.**

**Designate a loading/unloading zone at 710 W. 6<sup>th</sup> St.**

Lindsay Phillips is requesting a 30-minute loading/unloading zone in front of this address. She has three disabled foster children who need home nurse care, bus access for school and other care when school is not in session. There is not a lot of parking available on the street, forcing them to walk further down the street.

After this request was denied at the April 10, 2024 meeting, Ms. Phillips reached out to the Sedalia Police Department and Corporal Aj Silvey prepared a report on the issue to be presented to the Commission (see attached report).

Ms. Phillips stated her foster children typically use the sidewalk in front of the house to walk directly to the bus. If there is a vehicle blocking the sidewalk, the children have to walk further and they have mobility issues making the walk more difficult. Ms. Phillips has asked to neighbors to not park there, but states they still do.

There was general discussion concerning if this would be setting a precedent for these zones to be placed all over in residential areas. In addition, if it was made into a loading/unloading zone it would not be reserved and anyone could park there. Enforcement would also likely be an issue.

Mr. Davies stated an alternative solution to those presented by Corporal Silvey. He presented the option of painting the curb yellow three feet in both directions from the center of the sidewalk and the placement of two no parking signs on both sides of the yellow paint.

**Mr. Henderson motioned to approve the alternative solution of painting the curb yellow three feet in both directions from the center of the sidewalk and the placement of two no parking signs on both sides of the yellow paint. Mr. Leftwich seconded. All were in favor.**

**Installation of a 4-way stop at the intersection of E. 3<sup>rd</sup> St. and S. Massachusetts Ave.**

Randy Riley is requesting a 4-way stop at the intersection of E. 3<sup>rd</sup> St. and S. Massachusetts Ave. He states while traveling north the cars parked in front of the apartments make it impossible to see oncoming traffic.

It has been observed there are vehicles continuously parking along the yellow painted curb in front of a fire hydrant. If the vehicles were not to park there, the line of sight issue would not exist.

Corporal Silvey provided crash data. This intersection has seen 13 accidents since 2005. The causes were various.

Ms. Esquivel stated she would contact both the staff and residents of the apartments to see if reminding them to not park in front of the hydrant would take care of this issue.

**Mr. Leftwich motioned to table the request to allow Ms. Esquivel to contact residents and staff to tell them to no longer park there. Mr. Callis seconded. All were in favor.**

**Installation of a 2-way stop at the intersection of E. 11<sup>th</sup> St. and S. Summit Ave.**

Nadine Johnson is requesting the installation of 2-way stop sign at the intersection of E. 11<sup>th</sup> St. and S. Summit Ave. She states currently there are no stop signs and motorists fly through the intersection and do not look for other vehicles. She would like the sign to stop the traffic on E. 11<sup>th</sup> St.

Corporal Silvey provided the crash data for the intersection and since 2001, there have been three accidents.

**Mr. Callis motioned to table the request to allow traffic counts to be conducted. Mr. Henderson seconded. All were in favor.**

**Designate no parking one side of the street on E. 11<sup>th</sup> St. from S. Montgomery Ave. to S. Engineer Ave.**

Nadine Johnson is requesting no parking on one side of E. 11<sup>th</sup> St. from S. Montgomery Ave. to S. Engineer Ave. She stated with vehicles parked on both sides there is no room for emergency vehicles to get down the street.

Mr. Rucker and Mr. Davies have both driven the area and the width is small for vehicles to traverse the area.

Mr. Davies commented there would need to be letters sent to the neighbors to get their input on this issue as far as if they would want the no parking instituted and on which side.

Mr. Davies cautioned the Commission this is an issue throughout the neighborhood as well as the rest of the City.

Ms. Broyles stated there are several vehicles in the area which would have to find alternate parking.

**Ms. Broyles motioned to deny the request. Mr. Henderson seconded. All were in favor.**

**Installation of a 2-way stop at the intersection of Skyline Dr. and Wing Ave.**

Sherrie Harris is requesting the installation of a 2-way stop sign facing north and south on Skyline Dr. She states there are many kids in the area, cars are speeding and there is driver inattention.

Ms. Harris stated there is a lot of foot traffic in the area and vehicles are using the neighborhood as a cut through for the elementary school and State Fair Community College.

Ms. Esquivel stated if speeding were the issue, the stop sign would not fix the problem.

Corporal Silvey provided the crash data for the intersection. There have been four accidents since 2000 with the last in 2015. He also stated this is a frequent enforcement area for the Police Department.

Mr. Davies said he would be unable to make a recommendation until a traffic study was completed.

**Ms. Broyles motioned to table the request for traffic counts to be conducted at the intersection as well as on Southwest Blvd. Mr. Henderson seconded. All were in favor.**

### **Discussion of Noise Ordinance Signs**

Chuck Leftwich, after speaking with other homeowners along Broadway Blvd., said there are concerns about the excessive noise level of traffic. They are asking why Sedalia does not have the Noise Ordinance signs. Mr. Leftwich then contacted MoDOT about the possibility of having the signs installed. He stated MoDOT told him the City just has to request them.

There was general discussion concerning whether or not the signs are a deterrent, if there is any enforcement and how to measure the level of sound.

Mr. Wirt said he would reach out to the contact Mr. Leftwich had spoken to at MoDOT.

### **OTHER ITEMS FOR DISCUSSION:**

The next meeting date is scheduled for September 11, 2024.

The meeting adjourned at 1:07 p.m.



*Let's Cross Paths*

**PLANNING & ZONING COMMISSION**

Wednesday, August 7, 2024

Council Chambers

5:30 pm

**Planning & Zoning Commission**

|                |         |                  |         |
|----------------|---------|------------------|---------|
| Tolbert Rowe   | Present | Andrew Dawson    | Present |
| Ann Richardson | Present | Teresa McDermott | Present |
| Rhonda Ahern   | Present | Ann Graff        | Present |
| Valerie Bloess | Present | Ian Shoemaker    | Present |
| Jerry Ross     | Absent  |                  |         |
| Chris Marshall | Absent  |                  |         |

**STAFF:**

Kelvin Shaw

John Simmons

- Call to Order  
Tolbert Rowe, Chairman, called the meeting to order at 5:30 pm.
- Roll Call
- Old Business
  - Small Lot Overlay District Amendment

John Simmons presented the latest draft incorporating the public comments and commissioner direction from the July 3 meeting as prepared by Joe Lauber.

Significant changes include:

1. Allowing multiple tiny homes on a single lot in R-2 (maximum of 2) and R-3 (maximum of 4) districts
2. Creation of a permit process whereby it follows the process for a rezoning. The applicant submits an application including plans and design of the proposed construction. A public hearing will then be held at the Planning and Zoning Commission meeting with notification to all properties within 185 feet of the property. The Commission will then hear public and staff input at the hearing. The Commission will then vote to approve, deny or approve with conditions.
3. Changing minimum size in definitions of "tiny home" from 250 to 350 square feet and the maximum size to 649 square feet to coincide with the 650 square foot minimum currently in place for single family dwellings. The Commission discussed this change and believe 350 to be a more realistic minimum size for livable space.



4. Setting an application fee of \$350.00, equal to what is required for a rezoning application to cover certified mailings and advertising.

Further discussion included the concern about splitting current single family lots into multiple parcels to build multiple single tiny homes on lots in R-1 Single Family zoning. Staff pointed out that this commission would be able to address that issue in the application process of approval/denial.

A motion was made by Teresa McDermott to hold a final public meeting at the September 4<sup>th</sup> Planning and Zoning Commission. The Commission may recommend approval of the Small Lot Overlay District amendment to the zoning code as presented to the Commission at that meeting following public comment if there are no major objections or changes to be made based on input. Seconded by Rhonda Ahern. The motion carried unanimously.

➤ Historic Sign Park Amendment

John Simmons presented the final draft of the Historic Sign Park amendment. The Commission reviewed the amendment.

A motion was made by Andrew Dawson to approve the Historic Sign Park amendment to the zoning code as presented to the Commission and forward to Sedalia City Council for final approval. Seconded by Rhonda Ahern. The motion carried unanimously.

- Next Meeting Date  
September 4, 5:30 p.m.
- Adjourn

Motion by Ann Richardson, seconded by Rhonda Ahern to adjourn. All were in favor.

**BILL NO.** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 64 OF THE CODE OF THE CITY OF SEDALIA, MISSOURI TO CREATE A NEW OVERLAY DISTRICT TO ALLOW FOR THE USE OF TINY HOMES ON SMALL LOTS.**

**WHEREAS**, the availability of affordable housing has continually decreased across the United States, while the need for affordable housing has increased drastically; and

**WHEREAS**, due to the decrease in the availability of affordable housing has increased the desire for the creation of “Tiny Homes”; and

**WHEREAS**, the City Council is aware of an increasing number of historically platted residential lots and dwellings that do not comply or would not be able to comply with modern zoning regulations and building practices; and

**WHEREAS**, in order to solve this issue, the City Council desires to create new zoning regulations to allow for tiny homes on these smaller historically platted lots; and

**WHEREAS**, the City Council desires to amend the City Code in order to enact these new regulations to solve these issues and provide more options for affordable housing in the City to protect the health and welfare of residents; and

**WHEREAS**, an application to amend the text of the Chapter 64 was initiated by the City Council itself; and

**WHEREAS**, notice of a public hearing before the City of Sedalia Planning and Zoning Commission (“Commission”) to consider the this amendment to the text of Chapter 64 was published in the *Sedalia Democrat* on May 14, 2024 and May 17, 2024; and

**WHEREAS**, on June 5, 2024, July 3, 2024 and September 4, 2024, the Commission opened the public hearing and all those interested and wishing to testify were given the opportunity; and

**WHEREAS**, after the public hearing was closed, the Commission passed a Resolution making its final report and finding that approving the amendment to Chapter 64 is in the best interest of the health, safety, morals, and public welfare of its citizens as it will incorporate sound planning principles and design elements that are compatible with the surrounding property and further the goals, spirit and intent of the Zoning Ordinance, and recommended that the City Council approve Text Amendment Application; and

**WHEREAS**, the City Council convened on September 23, 2024, and accepted the Commission’s final report and now desires to approve the amendment.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI** as follows:

**Section 1.** That **Chapter 64**, of the Code of the City of Sedalia, Missouri be amended to create a new **Article IX** entitled "**Small Lot Overlay District**" which is hereby enacted to read as follows:

**"ARTICLE IX. SMALL LOT OVERLAY DISTRICT**

**Section 64-74. Purpose.**

The purpose of the Small Lot Overlay District is to provide for additional construction and housing options in order for new construction on lots within the District to comply with modern zoning regulations and construction practices. The intent of the District is to allow for Tiny Homes to be constructed and used on lots that, due to their size, may be unable to be built upon using modern construction and design practices.

**Section 64-75. Establishment.**

The City hereby establishes a Small Lot Overlay District generally bounded from Mill Street to Moniteau Avenue and the Union Pacific Railroad Tracks to the northern edge of Sedalia city limits, but more specifically indicated on the City's zoning map. The regulations applicable to the property within the Small Lot Overlay District shall be those of the underlying zoning districts, in addition to the overlay district regulations set forth in this Article. In the event of a conflict, the stricter regulation shall apply.

**Section 64-76. Permitted Uses**

1. Tiny Homes
2. Multiple Tiny Homes on a single lot may be permitted in underlying zoning districts R-2 and R-3, except that no more than two (2) Tiny Homes shall be allowed in a parcel zoned R-2 and four (4) Tiny Homes shall be allowed on a single parcel zoned R-3. When multiple Tiny Homes are set on a single lot, all other requirements of the underlying zoning district must be complied with.
3. Tiny Homes shall not be used for nightly or weekly rentals.

**Section 64-77. Permit Required**

1. Prior to seeking a building permit to construct one or multiple Tiny Homes, the property owner shall apply for a Tiny Home Permit. Such application shall be submitted to the Community Development Director on a form prescribed by said Director and shall include plans, designs, and/or drawings of the proposed construction.
2. Upon receipt of a Tiny Permit application, along with the application fee as determined by the City Fee Schedule, the Community Development Director shall cause a public hearing to be held in front of the Planning and Zoning Commission and issue notice of said hearing to all adjacent property owners within one hundred and eighty-five (185) feet of the applicant property.

3. The Planning and Zoning Commission shall hear public input as well as input from City staff and the applicant at the public hearing related to the proposed Tiny Home construction and layout. The Commission shall then vote to approve, deny, or approve with conditions, the Tiny Home Permit application.”

**Section 2.** That the **Section 64-1** of the Code of the City of Sedalia is hereby amended by adding the definition for “Tiny Home” as follows:

“*Tiny Home*, a one-family dwelling with a minimum combined floor area of three hundred fifty (350) square feet and a maximum of six hundred forty-nine (649) square feet that is connected to electric, sewer, and water utilities and affixed to a permanent foundation of masonry or concrete able to withstand winds of up to ninety-five (95) miles per hour. This definition includes manufactured (prefabricated/modular type) Tiny Homes if they have the affixed seal of the Missouri Public Service Commission as a prefabricated/modular home.”

**Section 3.** That the City’s Fee Schedule be amended to include a fee for a “Tiny Home Permit Application” in the amount of \$350.00 (three hundred fifty dollars).

**Section 4.** That all other parts and provisions of the City Code not in conflict herewith shall remain in full force and effect unless previously or subsequently amended or appealed.

**Section 5.** That should any section, sentence or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

**Section 6.** That this Ordinance shall be in full force and effect from the date of its passage.

**Section 7.** That the City Clerk is authorized by this ordinance to correct any scrivener’s errors identified within this Ordinance.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers, City Clerk





Overview



Legend

-  Political Townships
-  Corporate Limits
-  Parcels
-  Roads

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**BILL NO.** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE AUTHORIZING CHANGE ORDER NUMBER THREE FOR STORM DRAINAGE IMPROVEMENTS PROJECT AREA #14.**

**WHEREAS**, the City has received change order number 3 from Orr Wyatt Streetscapes for Storm Drainage Improvements Project Area #14; and

**WHEREAS**, under the change order, the City of Sedalia shall receive a deduction in the sum and amount of Six Thousand One Hundred Dollars and Forty Cents (\$6,100.40) from Orr Wyatt Streetscapes as more fully described in the proposed change order attached and incorporated by reference herein.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI**, as follows:

**Section 1.** The Council of the City of Sedalia, Missouri hereby approves and accepts change order number 3 by and between the City of Sedalia, Missouri and Orr Wyatt Streetscapes in substantively the same form and content as the change order has been proposed.

**Section 2.** The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the change order in substantively the same form and content as the change order has been proposed.

**Section 3.** The City Clerk is hereby directed to file in his office a duplicate or copy of the change order after it has been executed by the parties or their duly authorized representatives.

**Section 4.** This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 23<sup>rd</sup> day of September 2024.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 23<sup>rd</sup> day of September 2024.

ATTEST:

\_\_\_\_\_  
Andrew L. Dawson, Mayor

\_\_\_\_\_  
Jason S. Myers  
City Clerk



*Let's Cross Paths*

## **City of Sedalia**

*200 S. Osage*

*Sedalia, MO 65301*

*(660) 827-3000 [www.sedalia.com](http://www.sedalia.com)*

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To: Kelvin Shaw, City Administrator  
Through: Matthew Wirt, Assistant City Administrator  
From: Jeremy Stone, Public Works Project Manager  
Date: September 9, 2024  
Subject: 2021-181A Storm Drainage Improvements Project Area 14-Change Order #3

The Public Works Department has received Change Order #3 request (attached) from Orr Wyatt Streetscapes for the above mentioned project, which is located in the area of S. Center Avenue between E. 7<sup>th</sup> Street and E. 9<sup>th</sup> Street within the City of Sedalia. This project is a part of the Department of Natural Resources ARPA Grant funded stormwater project and this change order has been reviewed and approved by the Department of Natural Resources which is a requirement of this project.

Change Order #3 details the finalized unit quantities actually installed during the construction process. Change Order #3 also requests a time extension due to weather delays and additional work performed in regard to Change Order #1 and Change Order #2.

The total deduct for Change Order #3 is \$6,100.40, which would decrease the total project cost from \$512,977.75 to \$506,877.35.

Thank you for your consideration.

**CHANGE ORDER**

SHEET NO.  (1)  OF  2

SEQUENCE NO.:  Change Order # 3

TO  Orr Wyatt Streetscapes  CONTRACTOR

PROJECT NO.:  2021-181A Storm Drainage Improvements  
Project Area 14

YOU ARE HEREBY DIRECTED TO MAKE THE FOLLOWING CHANGES FROM THE CONTRACT

**1. DESCRIPTION AND REASON FOR CHANGE: (ATTACH SUPPLEMENTAL SHEETS IF REQUIRED)**

**Final quantity adjustments**

We request a time extension of 23 calendar days. Changing the completion date from 7/28/24 to 8/20/24.

- We experienced 43 allowable weather/wet days.
- We experienced 1 week delay for RCP materials.
- We experienced 3 days delay for 30" Poly.
- We experienced the following additional working days:  
 CO#1 +7 days  
 CO#2 +8 days  
 CO#3 +5 days

**2. ESTIMATE OF COST OF WORK AFFECTED BY THIS CHANGE ORDER.**

| (A)<br>EST.<br>LINE<br>NO. | (B)<br>ITEM<br>NO. | (C)<br>ITEM DESCRIPTION             | (D)<br>UNITS<br>PREVIOUSLY<br>PROVIDED<br>FOR | (E)<br>UNITS<br>TO BE<br>CONSTRUCTED | (F)<br>UNITS<br>OVERRUN,<br>UNDERRUN,<br>CONTINGENT | (G)<br>CONTRACT<br>OR<br>AGREED<br>UNIT<br>PRICE | (H)<br>AMOUNT OF<br>OVERRUN<br>OR PLUS<br>CONTINGENT | (I)<br>AMOUNT OF<br>UNDERRUN<br>OR MINUS<br>CONTINGENT |
|----------------------------|--------------------|-------------------------------------|---|--------------------------------------|---|--|--|--|
| (8)                        | (9)                | (10)                                | (11)  | (12)                                 | (13)  | (14)   | (15)   | (16)   |
|                            | 6                  | Water Main Replacement              | 36 LF   | 24 LF                                | -12 LF  | \$446.00   |  | \$5,352.00   |
|                            | 7                  | Type 1 Curb and Gutter              | 525 LF  | 624 LF                               | 99 LF   | \$32.50  | \$3,217.50   |  |
|                            | 8                  | Remove and Replace Asphalt Pavement | 273.75 SY                                     | 273.20 SY                            | -0.55 SY  | \$163.00   |  | \$89.65  |
|                            | 10                 | Residential Driveway (6")           | 42 SY   | 54.75 SY                             | 12.75 SY  | \$109.00   | \$1,389.75   |  |
|                            | 11                 | Concrete Sidewalk (4")              | 3,109 SF                                      | 2,742.00 SF                          | -367 SF   | \$10.00  |  | \$3,670.00   |
|                            | 24                 | Turf Reinforcement Mat              | 440 SY  | 550 SY                               | 110 SY  | \$16.00  | \$1,760.00   |  |
|                            | 27                 | Sodding                             | 720 SY  | 0 SY                                 | -720 SY   | \$6.50   |  | \$4,680.00   |
|                            | 31                 | 30" Polypropylene Pipe              | 248 LF  | 240 LF                               | -8 LF   | \$172.00   |  | \$1,376.00   |
|                            | 32                 | Seeding and Mulch                   | 0 SY  | 720 SY                               | 720 SY  | \$3.75   | \$2,700.00   |  |
|                            |                    | Calendar Days                       | 60 Days                                       | 83 Days                              | 23 Days   |  |  |  |
|                            |                    |                                     |   |                                      |   |  | \$9,067.25   | \$15,167.65  |

**3. SETTLEMENT FOR COST OF THE ABOVE CHANGE TO BE MADE AT CONTRACT UNIT PRICES, EXCEPT AS NOTED:**

|   |             |              |   |
|---|-------------|--------------|---|
| 1. CONTRACT AMOUNT                            |             | \$488,730.50 | <b>4. COMMENTS:</b><br><br>THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO.<br><br>OWNER'S SIGNATURE _____ DATE _____<br><br><i>JoAnna 'Annie' Jones</i> 8/29/24<br>CONTRACTOR'S SIGNATURE _____ DATE _____ |
| 2. OVERRUN THIS ORDER (H-I)                   | \$-6,100.40 |              |   |
| 3. OVERRUN PREVIOUS (LINES 4 ON PREV. ORDERS) | \$24,247.25 |              |   |
| 4. TOTAL OVERRUN TO DATE (2 + 3)              |             | \$18,146.85  |   |
| 5. TOTAL (1 + 4)                              |             | \$506,877.35 |   |

|    |           | County | Temp | Rainfall | Awarded<br>Weather<br>Delay Day |
|----|-----------|--------|------|----------|---------------------------------|
| 1  | 5/28/2024 | Pettis |      |          |                                 |
| 2  | 5/29/2024 | Pettis |      |          |                                 |
| 3  | 5/30/2024 | Pettis |      |          |                                 |
| 4  | 5/31/2024 | Pettis |      |          |                                 |
| 5  | 6/1/2024  | Pettis |      | 0.59     | 2                               |
| 6  | 6/2/2024  | Pettis |      |          |                                 |
| 7  | 6/3/2024  | Pettis |      |          |                                 |
| 8  | 6/4/2024  | Pettis |      | 0.77     | 2                               |
| 9  | 6/5/2024  | Pettis |      | 1.73     | 3                               |
| 10 | 6/6/2024  | Pettis |      |          |                                 |
| 11 | 6/7/2024  | Pettis |      |          |                                 |
| 12 | 6/8/2024  | Pettis |      | 0.55     | 2                               |
| 13 | 6/9/2024  | Pettis |      | 0.03     | 1                               |
| 14 | 6/10/2024 | Pettis |      | 0.04     | 1                               |
| 15 | 6/11/2024 | Pettis |      |          |                                 |
| 16 | 6/12/2024 | Pettis |      |          |                                 |
| 17 | 6/13/2024 | Pettis |      |          |                                 |
| 18 | 6/14/2024 | Pettis |      | 0.17     | 1                               |
| 19 | 6/15/2024 | Pettis |      |          |                                 |
| 20 | 6/16/2024 | Pettis |      |          |                                 |
| 21 | 6/17/2024 | Pettis |      |          |                                 |
| 22 | 6/18/2024 | Pettis |      |          |                                 |
| 23 | 6/19/2024 | Pettis |      |          |                                 |
| 24 | 6/20/2024 | Pettis |      |          |                                 |
| 25 | 6/21/2024 | Pettis |      |          |                                 |
| 26 | 6/22/2024 | Pettis |      |          |                                 |
| 27 | 6/23/2024 | Pettis |      |          |                                 |
| 28 | 6/24/2024 | Pettis |      |          |                                 |
| 29 | 6/25/2024 | Pettis |      |          |                                 |
| 30 | 6/26/2024 | Pettis |      | 1.1      | 3                               |
| 31 | 6/27/2024 | Pettis |      | 0.01     | 1                               |
| 32 | 6/28/2024 | Pettis |      |          |                                 |
| 33 | 6/29/2024 | Pettis |      | 0.08     | 1                               |
| 34 | 6/30/2024 | Pettis |      |          |                                 |
| 35 | 7/1/2024  | Pettis |      |          |                                 |
| 36 | 7/2/2024  | Pettis |      |          |                                 |
| 37 | 7/3/2024  | Pettis |      | 2.97     | 3                               |
| 38 | 7/4/2024  | Pettis |      | 3.08     | 3                               |
| 39 | 7/5/2024  | Pettis |      | 0.87     | 2                               |
| 40 | 7/6/2024  | Pettis |      |          |                                 |
| 41 | 7/7/2024  | Pettis |      |          |                                 |
| 42 | 7/8/2024  | Pettis |      | 2.45     | 3                               |
| 43 | 7/9/2024  | Pettis |      |          |                                 |
| 44 | 7/10/2024 | Pettis |      | 0.78     | 2                               |

|    |           | County | Temp | Rainfall | Awarded<br>Weather<br>Delay Day |
|----|-----------|--------|------|----------|---------------------------------|
| 45 | 7/11/2024 | Pettis |      | 0.01     | 1                               |
| 46 | 7/12/2024 | Pettis |      | 0.21     | 1                               |
| 47 | 7/13/2024 | Pettis |      | 0.01     | 1                               |
| 48 | 7/14/2024 | Pettis |      |          |                                 |
| 49 | 7/15/2024 | Pettis |      |          |                                 |
| 50 | 7/16/2024 | Pettis |      |          |                                 |
| 51 | 7/17/2024 | Pettis |      | 0.51     | 2                               |
| 52 | 7/18/2024 | Pettis |      |          |                                 |
| 53 | 7/19/2024 | Pettis |      |          |                                 |
| 54 | 7/20/2024 | Pettis |      |          |                                 |
| 55 | 7/21/2024 | Pettis |      |          |                                 |
| 56 | 7/22/2024 | Pettis |      |          |                                 |
| 57 | 7/23/2024 | Pettis |      |          |                                 |
| 58 | 7/24/2024 | Pettis |      |          |                                 |
| 59 | 7/25/2024 | Pettis |      |          |                                 |
| 60 | 7/26/2024 | Pettis |      | 0.08     | 1                               |
| 61 | 7/27/2024 | Pettis |      |          |                                 |
| 62 | 7/28/2024 | Pettis |      |          |                                 |
| 63 | 7/29/2024 | Pettis |      | 0.1      | 1                               |
| 64 | 7/30/2024 | Pettis |      | 0.16     | 1                               |
| 65 | 7/31/2024 | Pettis |      |          |                                 |
| 66 | 8/1/2024  | Pettis |      |          |                                 |
| 67 | 8/2/2024  | Pettis |      |          |                                 |
| 68 | 8/3/2024  | Pettis |      |          |                                 |
| 69 | 8/4/2024  | Pettis |      |          |                                 |
| 70 | 8/5/2024  | Pettis |      |          |                                 |
| 71 | 8/6/2024  | Pettis |      |          |                                 |
| 72 | 8/7/2024  | Pettis |      |          |                                 |
| 73 | 8/8/2024  | Pettis |      |          |                                 |
| 74 | 8/9/2024  | Pettis |      |          |                                 |
| 75 | 8/10/2024 | Pettis |      |          |                                 |
| 76 | 8/11/2024 | Pettis |      |          |                                 |
| 77 | 8/12/2024 | Pettis |      |          |                                 |
| 78 | 8/13/2024 | Pettis |      | 0.87     | 2                               |
| 79 | 8/14/2024 | Pettis |      |          |                                 |
| 80 | 8/15/2024 | Pettis |      | 1.98     | 3                               |
| 81 | 8/16/2024 | Pettis |      |          |                                 |
| 82 | 8/17/2024 | Pettis |      |          |                                 |
| 83 | 8/18/2024 | Pettis |      |          |                                 |
| 84 | 8/19/2024 | Pettis |      |          |                                 |

0" to .5"                    1 Weather Day Awarded  
.51" to 1"                    2 Weather Day Awarded  
1.01" or greater            3 Weather Day Awarded

Temperature below 25 F                    1 Weather Day Awarded  
Temperature above 100 F                    1/2 Weather Day Awarded



Let's Cross Paths

## City of Sedalia

200 S. Osage

Sedalia, MO 65301

(660) 827-3000 [www.sedalia.com](http://www.sedalia.com)

---

To: Kelvin Shaw, City Administrator  
Through: Matthew Wirt, Assistant City Administrator  
From: Elizabeth Nations, Chief Office Administrator  
Date: September 11, 2024  
Subject: Request for Records Destruction

Public Works is requesting permission from the Sedalia City Council at the September 23, 2024 Council Meeting to have the following list of items destroyed. This list has been verified for destruction in accordance with the Missouri Secretary of State's Office Records Retention Manual.

Liquid Waste Billings and Manifests 2015-2020  
Q Alert Sheets 2015-2020  
Traffic Advisory Recording 2017-2023  
Smart Growth Recordings 2017-2023  
Tree Board Recordings 2017-2023  
Backflow Reports 2005-2018



**BILL NO.** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE ESTABLISHING A 20 MPH SPEED LIMIT ON CUNNINGHAM AND BUCKINGHAM DRIVES IN CAMBRIDGE VILLAGE.**

**WHEREAS**, the Citizen’s Traffic Advisory Commission received a request to establish the speed limit of 20 mph and place speed limit signs at the entrances for Cunningham and Buckingham Drives in Cambridge Village; and

**WHEREAS**, the Citizen’s Traffic Advisory Commission met on July 10, 2024, and is recommending to the City Council by a vote of 7 “Yes” to 0 “No” to establish the speed limit on Cunningham and Buckingham Drives in Cambridge Village at 20 mph.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:**

**Section 1.** The Council of the City of Sedalia, Missouri hereby approves the established speed limitation on Cunningham and Buckingham Drives in Cambridge Village in the City of Sedalia, Missouri.

**Section 2.** The City Street Department is ordered to update the speed limit signs accordingly and the City Clerk is ordered to modify the City’s Master Schedule of Traffic Restrictions accordingly.

**Section 3.** This Ordinance shall take effect and be in full force from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers  
City Clerk



CITY OF SEDALIA  
TRAFFIC ADVISORY COMMISSION  
REQUEST/SUGGESTION SUBMISSION FORM


Date: 06/19/2024

Submitters Name: Steve Boerckel

Submitters Address: 3244 Buckingham Dr  
Sedalia, MO 65301

Submitters E-Mail Address: sab6099@gmail.com

Submitters Phone: 660-620-6037

Submitters Signature: 

Request/Reason for Need:

Placement of a 25 mph speed limit sign at the entrance to Buckingham Dr. and  
Cunningham Dr.

Residents feel there are vehicles speeding through the area and no speed  
limit signs are posted in the neighborhood.

Request was updated to 20 mph

Public Works Dept. Recommendation:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Public Works Director Signature: \_\_\_\_\_

**TRAFFIC ADVISORY COMMISSION RECOMMENDATION**

The City of Sedalia Traffic Advisory Commission reviewed this request/reason for need on: 10<sup>th</sup> day of July, 2024 by a vote of 7 to 0.

The Commission recommends that the City Council: approve the submitted request/reason for need.

Attested to by Commission Chairman  on 7, 10, 24.

**City Council Action:**

The City of Sedalia, City Council, reviewed the Traffic Advisory Commission Recommendation on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_. The City Council \_\_\_\_\_ the Traffic Advisory Commission recommendation.

**BILL NO.** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE ESTABLISHING “NO PARKING” IN FRONT OF 710 WEST 6<sup>TH</sup> STREET.**

**WHEREAS**, the Citizen’s Traffic Advisory Commission received a request to establish “No Parking” in front of 710 West 6<sup>th</sup> Street and paint the curb yellow 3 feet in both directions from the center of the sidewalk and place 2 no parking signs on both sides; and

**WHEREAS**, the Citizen’s Traffic Advisory Commission met on July 10, 2024, and is recommending to the City Council by a vote of 7 “Yes” to 0 “No” to establish “No Parking” in front of 710 West 6<sup>th</sup> street.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:**

**Section 1.** The Council of the City of Sedalia, Missouri hereby approves to establish “No Parking” in front of 710 West 6<sup>th</sup> Street and painting the curb yellow 3 feet in both directions from the center of the sidewalk.

**Section 2.** The City Street Department is ordered to install “No Parking” signs accordingly and the City Clerk is ordered to modify the City’s Master Schedule of Traffic Restrictions accordingly.

**Section 3.** This Ordinance shall take effect and be in full force from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers  
City Clerk



CITY OF SEDALIA  
TRAFFIC ADVISORY COMMISSION  
REQUEST/SUGGESTION SUBMISSION FORM

Date: 10-7-2024  
Submitters Name: Lindsay Phillips  
Submitters Address: 710 W. 10th St  
Sedalia, MO 65301  
Submitters E-Mail Address: lindsayphillips83@gmail.com  
Submitters Phone: 660 723 4861  
Submitters Signature: Submitted by email

Request/Reason for Need:  
Permanent loading/unloading zone in front of home. Has 3 foster children who are disabled who need home nurse care and bus access for school or other care. Not a lot of parking available on street.

Public Works Dept. Recommendation:  
Paint the curb yellow 3 feet in both directions from the center of the sidewalk and place 2 no parking signs on both sides

Public Works Director Signature:  P.E. 7-12-24




TRAFFIC ADVISORY COMMISSION RECOMMENDATION

The City of Sedalia Traffic Advisory Commission reviewed this request/reason for need on: 10 day of July, 2024, by a vote of 7 to 0.

The Commission recommends that the City Council: approve the submitted request/reason for need.

Attested to by Commission Chairman:

 on 7/10/24.

City Council Action:

The City of Sedalia, City Council, reviewed the Traffic Advisory Commission Recommendation on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_. The City Council \_\_\_\_\_ the Traffic Advisory Commission recommendation.

# SEDALIA

*Let's Cross Paths*

**Parking Restriction Request**

**Loading/Unloading Zone**

**700 block of West 6<sup>th</sup> St**

**Requested By:**

Lindsay Phillips, 710 W 6<sup>th</sup> St

Phone: 660-723-4861

Owner of Phillips Life Care Services LLC

**Document Prepared By:**

Corporal Aj Silvey #116

Sedalia Police Department

Traffic Management Unit

### Problem Identification

On 5/22/2024 I made contact with the owner of 710 W 6<sup>th</sup> St, Lindsay Phillips, in reference to objects that had been placed in the roadway;



Lindsay explained that she had placed these orange features in the road in an attempt to keep a path clear from her sidewalk to the roadway and subsequently to the bus pickup location. Lindsay removed the features from the roadway at my request and we spoke in length about the situation.

Lindsay is the owner of Phillips Life Care Services LLC, operated out of her residence of 710 W 6<sup>th</sup> St. Her business contracts through Restoring Hope, LLC, to provide in-home care to disabled juveniles and adults. These individuals reside with Lindsay and her family fulltime. The individuals are typically in state custody through either Children's Division or Department of Mental Health. The severity of disability can vary but Lindsay currently has three (3) individuals with Down syndrome placed in her home. Lindsay also has children of her own residing in the residence.

Lindsay explained that all three go to various services through the day with First Student and OATS providing bus transportation both morning and afternoon. Lindsay said her three individuals have mobility issues and move very cautiously and slowly. Lindsay developed their transportation routine of sitting on the front porch, directly in view of the large windows. This allows Lindsay to monitor them as well as her own children during morning routine. When their respective bus arrives, the individuals walk directly to the roadway, step off of the curb, and load into the bus. Same routine for drop off.

Lindsay began having trouble with vehicles being parked in front of the sidewalk that leads to the road, which obstructed direct access to the bus. She also noted that if a vehicle was nearby, her individuals would place their hands on them for support. She expressed concern that they could be accused of damaging a vehicle. This all led to Lindsay placing the features in the roadway in an attempt to keep an area clear for direct access to a bus. Lindsay did this with advice from an individual associated with the city but I don't know who that was, nor is it important at this point. She did not place these features with knowledge she was willingly violating an ordinance.

### Considerations

Lindsay's residence does have a private driveway located on the west side of the property. This driveway was discussed as a potential access point but the following issues were noted;

- The driveway is out of view from the residence windows-
- The driveway is not covered by security cameras-
- The driveway is often obstructed by their vehicles-
- The driveway slopes slowly to the roadway, which can become slippery for individuals with limited mobility-

I think these considerations hold enough weight to not consider the driveway a reliable pick up and drop off point.

### Discussion

The frontage of 710 W 6<sup>th</sup> St is quite large for being located in an older neighborhood. The property boasts a 90 foot stretch of curbing in front of it. Lindsay explained they do not require that much to park any vehicle curbside that may belong to them.



The sidewalk does lead directly to the roadway and has a small step down.

In speaking with Lindsay, she intends on maintaining this business and LLC for the foreseeable future, indicating whatever solution we come up with will be relatively permanent.

This area in general has much more room than commonly associated with Sedalia's interior neighborhoods. I don't believe any specific zoning will detrimentally impact other residential parking at this location.

In summary, we have three options to consider. A bus stop, restricting parking entirely or, our likely best option, an unloading/loading zone.

-Also noted is the individuals utilize a non-traditional bus that is much shorter in length-

### **Guiding Documents**

The MUTCD provides some insight into parking restriction.

It defines a loading zone as a specifically marked, signed or designated area for the loading and unloading of vehicles, either pedestrian or freight.

It defines school bus stop signs as only for warnings placed ahead of a location a bus will stop, providing drivers adequate warning.

Sedalia Municipal Ordinance Section 58-382 guides designation of curb loading zones;

The city traffic engineer is hereby authorized to determine the location of passenger and freight curb loading zones and shall place and maintain appropriate signs indicating the same and stating the hours during which the provisions of this section are applicable.

The city traffic engineer shall not designate or sign any curb loading zone upon special request of any person unless such person makes application for a permit for such zone and for two signs to indicate the ends of each such zone. The city traffic engineer upon granting a permit and issuing such signs shall collect from the applicant and deposit in the city treasury a service fee as provided in the city's fee schedule and may by general regulations impose conditions upon the use of such signs and for reimbursement of the city for the value thereof in the event of their loss or damage and their return in the event of misuse or upon expiration of permit. Every such permit shall expire at the end of one year.

### **City of Sedalia Fee Schedule**

58-382 / Passenger and freight curb loading zone signs – each – annually = \$10

**Sedalia Municipal Ordinance Section 58-383 guides the use of loading zones, stating;**

(a)

*Passenger.* No person shall stop, stand or park a vehicle for any purpose or period of time other than for the expeditious loading or unloading of passengers in any place marked as a passenger curb loading zone during hours when the regulations applicable to such curb loading zone are effective, and then only for a period not to exceed three minutes.



### Recommendation

I think at this point the best course of action is to consider a loading and unloading zone. Current municipal ordinance does not define the scope of a zone so we have flexibility to make it work both for Lindsay and her vulnerable clients, as well as for the neighborhood. Loading and unloading zones are also beneficial for the city because they require yearly re-evaluation. This allows us to take action at a location but not suffer permanent consequences by forever altering a block.

Lindsay has a valid purpose for this request and operates a valid LLC aimed at providing care to Sedalia's most vulnerable population. I believe it behooves us to take a small course of action to ensure their safety. Especially at a time Sedalia is looking to improve its vulnerable user infrastructure.

It would be my suggestion we designate a thirty (30) foot section in front of the sidewalk access point as a loading and unloading zone. This allows, if placed properly with the loading door in mind, for approximately 34 feet in front of it and a remaining 26 feet behind it. This still allows for approximately three vehicles to park in front of the property, while maintaining a safe area.

Example;



Thank you for your consideration in this matter.

**BILL NO.** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE AUTHORIZING AN AGREEMENT FOR THE PURCHASE OF A SPARTAN LADDER TRUCK FOR THE SEDALIA FIRE DEPARTMENT.**

**WHEREAS**, The City of Sedalia, Missouri, has received a proposal to enter into an agreement with Ed M. Feld Equipment dba Feld Fire for the purchase of a Spartan Ladder Truck; and

**WHEREAS**, under the agreement, the City of Sedalia, Missouri, shall pay the sum and amount of One Million Six Hundred Nineteen Thousand Four Hundred Forty-One Dollars (\$1,619,441.00) to Ed M. Feld Equipment dba Feld Fire for the purchase of said Ladder Truck for the Sedalia Fire Department as more fully described in the proposed agreement attached and incorporated by reference.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI**, as follows:

**Section 1.** The Council of the City of Sedalia, Missouri, hereby approves and accepts the agreement by and between the City of Sedalia, Missouri, Sedalia Fire Department and Ed M. Feld Equipment dba Feld Fire, in substantively the same form and content as the agreement has been proposed.

**Section 2.** The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the document in substantively the same form and content as it has been proposed.

**Section 3.** The City Clerk is hereby directed to file in his office a duplicate or copy of the document after it has been executed by the parties or their duly authorized representatives.

**Section 4.** This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Andrew Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers, City Clerk

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**Sedalia Fire Department**  
**DEPARTMENTAL MEMORANDUM**  
**Office of the Fire Chief**

---

**To : City Administrator Kelvin Shaw**

**From : Fire Chief Matthew Irwin**

**Date : September 10, 2024**

**Ref : New ladder truck purchase**

As you are aware, when presenting my strategic plan for this year to council it was discussed to order a fire engine and a ladder truck. The purpose of the new ladder truck was to replace our current platform truck that would be 15 years old when the new ladder arrived. The ladder truck was prioritized as 3 of 21 in the planning session.

After discussions with Spartan apparatus we were notified that a purchaser of a ladder truck had back out of their purchase. This ladder truck will suit the needs of the City of Sedalia. This truck would be approximately \$200,000.00 cheaper than our current estimated cost for a ladder truck as well as a \$60,559.00 discount if we pay for the truck 100% up front. Without the early payment discount the truck would be 1,680,000.00. with the discount the truck would be 1,619,441.00.

This also comes with an accelerated time line estimation of October 2025 instead if the 900+ days we are currently sitting at for our ladder truck.

The cost of this truck still keeps us well under budgeted amounts and I am recommending signing of a purchasing agreement for this truck.



## SALES CONTRACT

This agreement made by and between Ed M. Feld Equipment Co., Inc. (Company) and

**The City of Sedalia, Missouri**

600 S Hancock Ave                      Sedalia                      MO                      65301

1.       **ACCEPTANCE:** The "Company" agrees to sell and the "Buyer" agrees to purchase the brand new Spartan FC94 Pumper and equipment as described in the specifications hereto attached and made part of this contract, in accordance with the terms and conditions listed on contract pages A, B, & C.
  
2.       **DELIVERY:** The apparatus schedule shall be dependent on the production schedule at time of order. The estimated delivery date of this apparatus is **currently October of 2025**. The Company cannot be held liable for penalties and/or delays due to strikes, failures to obtain materials, fires, accidents, force majeure or any other causes beyond the Company's control.  
  
If inability to obtain exclusive or brand name materials causes completion or delivery problems, the Company shall advise the Buyer of said problem. The Company resolves to examine alternative sources of said material. Material substitutions shall be mutually agreed upon by the Buyer and the Company. No substitutions shall be made without the execution of a written Change Order by the Buyer.
  
3.       **CHANGE ORDERS:** Changes to the contract may be requested by the Buyer after the execution of the contract. Changes shall be reviewed for cost and schedule impact by the Company. Changes shall be sequentially numbered. Change Orders shall be prepared by the Company and executed by the Buyer. The price of the apparatus shall be adjusted to take into account any Change Orders. Any or all Change Orders may extend the completion and delivery of the apparatus.
  
4.       **SPECIFICATIONS:** The Company agrees that all material and workmanship in and about this apparatus shall comply with the hereto attached Spartan specifications.
  
5.       **WARRANTY:** Shall be as proposed in the attached Spartan specifications.
  
  
6.       **PRICE:** The Buyer shall pay, as a purchase price for the apparatus, per HGACBuy Contract FS12-23 confirmed terms and fair price, the sum of **One Million Six Hundred Eighty Thousand and zero cents. (\$1,680,000.00)**.





## SECTION A

All prices are less any applicable local, state or federal taxes which may be applied to the apparatus proposed. Payment shall be made to Ed M. Feld Equipment Co., Inc. of 113 N. Griffith Rd Carroll, IA 51401.

7. **TERMS OF PAYMENT:**

- i. **Contract payment of One Hundred Percent (100%) shall be paid at delivery of the apparatus.**
- ii. **It is agreed that the apparatus and equipment covered by this contract shall remain the property of the Company and not to be placed in service until the entire contract price has been paid.**

8. **Ed M. Feld Equipment Co., Inc.** requires, and the customer agrees, that the unit shall be inspected and/or delivered within seven (7) days of notice that the unit has been completed and an agreed inspection time has been scheduled at purchaser.

9. **CANCELLATION:** This contract is subject to cancellation by Buyer only upon payment to Company of reasonable cancellation charges, which shall take into account expenses already incurred and commitments made by Company.

This contract, to be binding, must be signed by an officer of the Ed M. Feld Equipment Co., Inc. or a person authorized, by Ed M. Feld Equipment Co., Inc. to do so.





**SECTION B**

This contract, including its appendices, embodies the entire understanding between the parties relating to the subject matter contained herein and merges all prior discussions and agreements between them. No agent or representative of the Company has authority to make any representations, statements, warranties or agreements not herein expressed and all modifications of amendments of this agreement, including the appendices, must be in writing signed by an authorized representative of each of the parties hereto.

IN WITNESS WHEREOF, the Buyer and the Company have caused this contract to be executed by their duly authorized representatives on **September 3rd, 2024**.

| COMPANY  | BUYER                            |
|--|----------------------------------|
| <b>Ed M. Feld Equipment Co., Inc.</b><br><b>113 N. Griffith Rd</b><br><b>Carroll, IA 51401</b> | <b>City of Sedalia, Missouri</b> |
| BY: _____  | BY: _____                        |
| NAME: <u>Spencer Stephens</u>  | NAME: _____                      |
| TITLE: <u>Apparatus Sales Consultant</u>   | TITLE: _____                     |
| DATE: _____  | DATE: _____                      |
|  | WITNESSED: _____                 |
|  | NAME: _____                      |
|  | TITLE: _____                     |
|  | DATE: _____                      |



**SECTION C**

**Customer Information Sheet**

To assist in processing your order, please furnish the following information with the contract.

**Owner Information (For Apparatus Title - MSO)**

Name of Owner: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Contact Name/Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Station Information (For Service - Where Apparatus Will Be Housed)**

Name of End User: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Contact Name/Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Job Coordinator (For Engineering Changes & Approval, Etc.)**

Contact Name/Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Person Responsible for Billing/Payments**

Contact Name/Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE SEDALIA POLICE DEPARTMENT TO ACT AS AN AGENT FOR THE CITY OF SEDALIA IN THE APPLICATION PROCESS FOR THE 2024 JUSTICE ASSISTANCE GRANT (JAG) AND AN AGREEMENT BETWEEN THE CITY OF SEDALIA, MISSOURI AND THE COUNTY OF PETTIS, MISSOURI FOR DISTRIBUTION AND USE OF ANY AWARDED FUNDS.**

**WHEREAS**, the City of Sedalia desires to pursue funding available under the Edward Byrne Memorial Justice Assistance Local Grant from the U.S. Bureau of Justice for the purposes of continued development of the operations of the Sedalia Police Department; and

**WHEREAS**, the City of Sedalia has previously accepted grants from the Bureau of Justice for the purposes as stated above and desires to participate in the 2024 Edward Byrne Memorial Justice Assistance Local Grant; and

**WHEREAS**, the Sedalia Police Department has a legitimate law enforcement need for these funds if awarded by the Bureau of Justice for the purposes of effective law enforcement; and

**WHEREAS**, the City of Sedalia, Missouri d/b/a the Sedalia Police Department will work in conjunction with the County of Pettis, Missouri d/b/a Pettis County Sheriff's Department in the distribution and use of any awarded funds, as more fully described in the proposed agreement attached to this resolution and incorporated by reference as though the proposed agreement were set forth herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI** as follows:

**Section 1.** The Sedalia Police Department is hereby authorized to act as the agent for the City of Sedalia, Missouri in the application process for the 2024 Edward Byrne Memorial Justice Assistance Grant for the purposes of continued enhancement of the Sedalia Police Department's Operation and effectiveness.

**Section 2.** The Council of the City of Sedalia, Missouri, hereby approves and accepts the agreement by and between the City of Sedalia, Missouri, and the County of Pettis, Missouri, in substantially the same form and content as the agreement has been proposed.

**Section 3.** The Mayor is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the application documents in substantively the same form and content as they have been proposed.

**Section 4.** The City Clerk is hereby directed to file in his office a duplicate or copy of the document after it has been executed by the parties or their duly authorized representatives.

**Section 5.** This resolution shall be in full force and effect from and after its passage and approval.

**PASSED** by the Council of the City of Sedalia, Missouri, this 23<sup>rd</sup> day of September 2024.

\_\_\_\_\_  
Presiding Officer of the Council

ATTEST:

\_\_\_\_\_  
Jason S. Myers, City Clerk



To : City Administrator Kelvin Shaw  
CC : Assistant City Administrator Matthew Wirt  
From : Commander Joshua Howell  
Date : 09/19/2024  
Ref : 2024 Edward Byrne Justice Assistance Grant

For over 15 years, the Edward Byrne Justice Assistance Grant has allowed for a cooperative grant between the Sedalia Police Department and the Pettis County Sheriff's office. Each year the Sheriff's Office provides an item(s) for the grant and information to articulate the need in the grant application.

The overall allocation from the grant is \$10,231. For this year, SPD is asking for funds to purchase an in-car camera and PCSO is using the grant funds to pay for a police radio. Attached is the MOU, which is required for the grant and agrees that the City will reimburse the county for \$4,092 of the radio purchase. Our past practice has been for the Sheriff to provide me with the invoice, a copy of the check and that information allows me to fulfill the financial reporting requirements of the grant.

Sincerely

Commander Joshua Howell



GMS APPLICATION NUMBER: 2024--MO-DJ

CITY OF SEDALIA )  
 )  
COUNTY OF PETTIS )

**Memorandum of Understanding  
BETWEEN THE CITY OF SEDALIA, MO AND THE COUNTY OF PETTIS, MO**

**2024 EDWARD BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM**

This Agreement is made and entered into this 23<sup>rd</sup> day of September 9, 2024, by and between The COUNTY of PETTIS, acting by and through its governing body, the County Commissioners, hereinafter referred to as the COUNTY, and the CITY of SEDALIA, acting by and through its governing body, the City Council, hereinafter referred to as the CITY, both of Pettis County, State of Missouri, witnessed:

**WHEREAS**, this Agreement is made under the authority of laws of the State of Missouri; and

**WHEREAS**, each governing body, in performing governmental functions, or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

**WHEREAS**, the CITY agrees to provide the COUNTY \$4092.00 from the JAG award, if awarded, for the purposes of enhancing law enforcement in Pettis County; and

**WHEREAS**, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds.

**NOW THEREFORE**, the COUNTY and CITY agree as follows:

**Section 1.**

CITY agrees to pay COUNTY a total of \$4092.00 of JAG funds, if awarded.

**Section 2.**

COUNTY agrees to use \$4092.00 for the JAG program until 30<sup>th</sup> day of September 2025.

**Section 3.**

Nothing in the performance of this Agreement shall impose any liability for claims against the COUNTY other than claims for which liability may be imposed under the Statutes for the State of Missouri.



**Section 4.**

Nothing in the performance of this Agreement shall impose any liability for claims against the CITY other than claims for which liability may be imposed under the Statutes for the State of Missouri.

**Section 5.**

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

**Section 6.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

**Section 7.**

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF SEDALIA, MO

COUNTY OF PETTIS, MO

\_\_\_\_\_  
Mayor Andrew L. Dawson

  
\_\_\_\_\_  
Bill Taylor, Presiding Commissioner

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE APPROVING A SPECIAL WARRANTY DEED FOR THE SALE OF PROPERTIES COMMONLY KNOWN AS \_\_\_\_\_ AND \_\_\_\_\_ FROM THE CITY OF SEDALIA, MISSOURI TO \_\_\_\_\_.**

**WHEREAS**, The City of Sedalia, Missouri has received a proposal from \_\_\_\_\_ to purchase properties commonly known as \_\_\_\_\_ and \_\_\_\_\_ for the sum and amount of \_\_\_\_\_ as contained in the real estate sale agreement and special warranty deed attached hereto and incorporated by reference.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:**

**Section 1.** The Council of the City of Sedalia, Missouri approves and accepts the terms as contained in the real estate sale agreement in substantially the same form and content as proposed.

Section 2. The Council of the City of Sedalia, Missouri, hereby approves the giving of a special warranty deed by the City of Sedalia, Missouri to \_\_\_\_\_ for the conveyance of properties commonly known as \_\_\_\_\_ and \_\_\_\_\_ in substantially the same form and content as proposed.

**Section 3.** The Mayor or City Administrator are authorized to accept said contract, sign said contract and deed and execute any and all closing documents on behalf of the City of Sedalia, Missouri and the City Clerk is hereby authorized and directed to file in his office the said contract and deed after recording said deed and ordinance with the Pettis County Recorder of Deeds.

**Section 4.** This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers  
City Clerk

**BILL NO.** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE APPROVING A QUIT CLAIM DEED FOR THE SALE OF PROPERTY COMMONLY KNOWN AS \_\_\_\_\_ FROM THE CITY OF SEDALIA, MISSOURI TO \_\_\_\_\_.**

**WHEREAS**, The City of Sedalia, Missouri previously received a proposal from \_\_\_\_\_ to purchase property commonly known as \_\_\_\_\_ for the sum and amount of \_\_\_\_\_; and

**WHEREAS**, said property sale was approved on \_\_\_\_\_ by Ordinance Number \_\_\_\_\_; and

**WHEREAS**, the City of Sedalia let bids for the sale of the property and received a proposal from \_\_\_\_\_ for the sum and amount of \_\_\_\_\_ for said property and the City Council desires to accept said offer for the property and repeal the previous Ordinance.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:**

**Section 1.** Ordinance Number \_\_\_\_\_ is hereby repealed.

**Section 2.** The Council of the City of Sedalia, Missouri, hereby approves the giving of a quit claim deed by the City of Sedalia, Missouri to \_\_\_\_\_ for the conveyance of property commonly known as \_\_\_\_\_ in substantially the same form and content as proposed.

**Section 3.** The Mayor or City Administrator are authorized to accept and sign said deed and execute any and all closing documents on behalf of the City of Sedalia, Missouri and the City Clerk is hereby authorized and directed to file in his office the said deed after recording said deed and ordinance with the Pettis County Recorder of Deeds.

**Section 4.** This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 23<sup>rd</sup> day of September, 2024.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers, City Clerk